*Remove all the red font and change the necessary information to black when saving the document.*

- - - UNIVERSITY LETTER HEAD - - -

DATE

**ENGLISH LANGUAGE PROFICIENCY RECOMMENDATION LETTER**

Dear Sir/Madam,

We are pleased to state that STUDENT NAME with passport number: PASSPORT NUMBER demonstrates a good command of the English language in speaking and writing. They are also able to comprehend complex information and manage tasks and assignments that are conducted in the English language.

We believe that this student has the adequate English language proficiency to pursue academic studies at Universiti Malaya.

If you require further clarification, please do not hesitate to contact COORDINATOR’S EMAIL.

Best regards,

COORDINATOR’S SIGNATURE

COORDINATOR’S NAME

COORDINATOR’S POSITION

（Stamp）